

SSB1 Headquarters Company

Navy & Marine Corps Reserve Center

Phoenix, Arizona



June 2002 Notes

Battalion Commander (N00)

1. **2002 Naval Reserve Supply Community Workshop** – The Annual Naval Reserve Supply Community Workshop is scheduled for 21-23 June in St. Louis at the Downtown Marriott Pavilion. Electronic registration can be on-line at www.usnscf.com/users/workshop/Page1.htm.
2. **Phoenix RESCEN Dining Out** – The Phoenix RESCEN Dining Out is scheduled for 27 July 02 for E-7 and above. Guests are invited and the event is \$30.00 per person. Authorized uniform is Dinner Dress White and Dinner Dress White Jacket. Junior officers may wear Chokers. RSVP to RESCEN no later than 15 July 02.

Chief of Staff (N01)

3. **RESCEN Blood Drive** -- Phoenix RESCEN has scheduled a blood drive for Sunday, June 23rd from 0900 to 1500. Sign up sheets will be located outside of the Medical Department at the Phoenix RESCEN.
4. **Ready Reserve Screening Questionnaire** – All Hands are to complete the attached Ready Reserve Screening Questionnaire by 22 June. Please submit completed forms to Admin.

Administrative Department (N1)

5. **Evals/Fitrepos** – E-4 evaluations are to be completed by June 15th.
6. **DoD Authorizes National Defense Service Medal for War on Terrorism** -- All service members, including Coast Guardsmen, who were on active duty on or after Sept. 11, 2001, are eligible to wear the National Defense Service Medal, defense officials announced May 1. Members of the National Guard and Reserve may also be awarded the medal if they were on federal active duty on or after Sept. 11. Exceptions are if they

were on active duty for training, on short tours of active duty to serve on boards, courts, commissions and the like, or on active duty solely to get a physical exam. No closing date has been established for this newest period. Eligible service members can receive and wear the award immediately. Those already awarded the medal for an earlier period will receive a bronze service star device to attach to the ribbon. Established by President Eisenhower on April 22, 1953, the National Defense Service Medal indicates military service during a time of war or conflict regardless of the service member's station of duty. Accordingly, as of this writing, SELRES that were not mobilized during the period are not eligible to receive the award. Any future revisions to the current period will be posted.

7. **Naval Reserve Legal Office (NRLSO)** – The Naval Reserve Legal Office (NRLSO) Southwest in San Diego is responsible for providing legal services to the reserve units drilling at RESCEN Phoenix. NRLSO Southwest would like to assist the Phoenix reserve units if there is a need. If you would like a JAG to come to your company to conduct a premobilization debrief and/or to do wills and powers of attorney, please contact LCDR Smith, JAGC, USNR at (619) 557-7854 or by e-mail at blair.c.smith@usdoj.gov at your earliest convenience.

8. **GTCC** – Beginning 01JUN02, unless specified otherwise, all Government Travel Charge Cards will be turned "off" in between travel periods. Members that use the GTCC for travel to and from weekend drill will be allowed to leave their cards "on," provided that such a request is made to the RESCEN. All other SELRES will have their cards turned "off" during interim periods and will be turned "on" during check-out for travel.

9. **SCAM ALERT** – Visa USA Fraud Control has learned of a scam designed to obtain cardholders personal data and account information. Visa reports this activity in Canada, but suspects it may spread to the United States. A member/cardholder may receive the following letter:

VISA Department of International Investigations.

Dear,

We regret to inform you that your credit card is cancelled until further notice and this in accordance with article 205 of chapter 210 of the international fraud department. We suspect that your card has been involved in criminal activity. In the next two days one of our investigators will contact you on the phone and proceed to verify your customer information. The violation of this law is a serious criminal act and could bring you before the courts. Your bank will not be able to assist you until our investigation is over. We are advising you that our offices are open 24 hrs a day. For further information on the matter you may visit our web site at [HTTP/WWW>VISAFRAUD.COM](http://WWW.VISAFRAUD.COM)

Yours truly, XXXXX.... Director Visa Corporation"

Visa reports it is not sending this letter. Please advise your members not to respond to this letter or any subsequent telephone calls. Also report to Visa USA Fraud Control, if any of your members receive this or a similar letter. Contact SCAM Alert at 1-800-637-2676, email us at scamalert@cunamutual.com, or fax the information to 608-231-8987.

Supply Officer (N4)

10. Company commanders are reminded to provide fiscal year to date liquidated IDTT and ATP utilization status by the 5th working day of each month through the Readiness Support Officer (RSO) to the Supply Officer.

Command Master Chief (N00C)

11. **Sailor's Creed** – The Force Master Chief has requested the Sailors Creed be read aloud at each quarters. I fully support this request. Please communicate with me if you have any issues. This Creed will be added to the SSB1 Website.

"I am a United States Sailor. I will support and defend the constitution of the United States of America and will obey the orders of those appointed over. I represent the fighting spirit of the Navy and those who have going before me to defend freedom and democracy around the world. I proudly serve my country's Navy combat team with honor, courage and commitment. I am committed to excellence and the fair treatment of all"

12. **Phoenix Reserve Center Support** – The Phoenix RESCEN will be open on Wednesday evenings for make-up drills. Drill time 1800-2200. Drop dead time for arrival and full drill credit is 1815. Two RESCEN staff members will be on duty to open the building and assist with muster sheets. - Reservists must clock in and clock out with the time/date stamping machine on their muster sheet. Machine will be located in the RESFIRST office, staff duty will assist. - No classified information will be available. - Reservists will primarily utilize the computer lab downstairs, but are not restricted from using other spaces with staff duty assistance. - Company CO's shall provide their SELRES with tasking. Staff duty is not to find work for SELRES. Staff will have their own work to do. - The gate will be locked from 1815 until 2200 due to safety concerns and the lack of watchstanders. - Staff will be here until 2200 regardless if any SELRES show up. The gate will not be opened for late arrivers. - Prior communication directly to YN2 Douglas in RESFIRST prior to Wed evening would be appreciated. Individuals who show up unannounced and want the drill credit will need to communicate upon arrival with someone from their unit in authority (CO, Chief, or LPO) and confirm to the staff duty that they have tasking and are cleared to do a make-up drill. - Anyone who wants to just stop by without performing the drill (i.e. do a travel claim) will need to be here and gone by 1815. The gate will be manned and open all day Wed afternoon until 1815. SELRES will not be allowed to pick up orders and check out on travel beyond normal working hours because their will not be staff here (Medical, Personnel etc.) to complete the check-out procedure.

13. **NAVELSF News Letter** – The most recent edition of the COMNAVELSF newsletter, available on the COMNAVELSF website, covers a variety of issues, including, but not limited to, ground breaking for permanent COMNAVELSF spaces, N6 re-organization, N46 equipment updates, ELSF staff fitness, CMC Notes, Sailors Creed request, Chaplain's Corner and Women's History Ceremony.

14. **Selected Reserve Tuition Assistance** – Effective 1 October 2002, tuition assistance is available for individuals with at least 24 months remaining on current contract for the member's first associate or bachelor degree. Accordingly, the tuition assistance is provided under the following program requirements:

- (1) 75%, or
- (2) \$187.50 per semester hour, whichever is less
- (3) \$3,500 max per fiscal year.

15. **Thrift Savings Plan Open Enrollment** – Open season for TSP enrollment begins 15MAY02 and goes through 31JUL02. In the first enrollment period 3,277 of our SELRES enrolled with 64,754 Active Duty participating. This is a great opportunity to help our junior Sailors save for tomorrow.

16. **Military Spouse Appreciation Day** – Military Spouse Appreciation Day was 10MAY02. While we apologize for the late recognition, our appreciation for our spouses remains steadfast.

17. **23rd Annual Asian Pacific American Heritage Month** -- NAVADMIN 119/02 announces the 23rd Annual Asian Pacific American Heritage Month. This year's theme is "Unity in Freedom." Let's get out there and celebrate the numerous contributions of the more than 11 million Americans of Asian/Pacific Heritage. You can download the NAVADMIN from the Bupers website.

18. **College Programs** – Please go to site <http://www.grantham.edu/mils.htm>. This program is used by the USMC in many locations. It's worth looking at.

19. **Recruiting Referral Program** – The Recruiting Referral Program is designed to award sailors who provide referrals to recruiters who eventually join the Naval Reserve. Recruiting is a significant function within the Naval Reserve Force mission. To be effective, "all-hands" share in this responsibility and are encouraged to provide referrals whenever possible. All Navy and Marine Corps personnel, Active and Reserve, are eligible to receive this award. Any member who refers at least four individuals who join the Naval Reserve will be awarded a Navy and Marine Corps Achievement Medal. Contact your local Naval Reserve recruiter today for further details on the Recruiting Referral Program.

S. Goodman
By direction